

Merz Housing Co-Operative Participation Agreement

This document enables members to renegotiate their membership obligations.

Your Membership Obligations (as listed in Merz Policy Document - 5.3 Participation Obligations of Members) are often non-negotiable. However, points 3 and 4;

- 3. Attending and participating in Committee of Management (COM) meetings - non-attendance at more than three COM meetings per year without prior approval from the membership shall be treated as a breach of Membership obligations
- 4. Attending and participating in Subcommittee meetings - non-attendance at more than three Subcommittee Meetings per year without prior approval of the COM shall be treated as a breach of Membership obligations

can be renegotiated if required.

If you need to cease any of the other Membership Obligations, you should apply for a Standing Apology or for Leave.

MEMBER NAME:	MEMBERSHIP OFFICER:	DATE:
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Which Membership Obligation(s) are not possible for you to meet? (tick all that apply)

- 3. Attending and participating in COM meetings
- 4. Attending and participating in Subcommittee meetings

What contributions to the co-operative are you able and willing to give in lieu of being present at these meetings? (tick all that apply)

- research-based tasks (policy research, getting quotes from service providers, etc)
- computer- based tasks (creating and/or maintaining spread sheets and documents, maintaining information on the cloud office, document e-filing, etc)
- administrative tasks (document filing and organisation, printing, mailing, etc)
- maintenance tasks (fixing small maintenance issues, gardening, painting, etc)
- other (please detail)

Please tell us of any tools available to you (software, skills, hand and power tools etc) which may assist:

OFFICE USE ONLY

MEMBERSHIP OFFICER:

Sub-committee co-ordinators spoken to:

NOTES

- MTS
- CRC
- Maintenance
- Finance
- Executive
- CHCSA & CPG
- NRS

TASK(S) IN LIEU OF ATTENDING MEETINGS AND SUB-COMMITTEE CO-ORDINATOR

I _____ have agreed to undertake these tasks, understand how I am expected to participate, and which sub-committee co-ordinator I will be responsible to and assisted by. I understand that failure to participate may result in termination of my membership and subsequent termination of my tenancy. I understand that this agreement will expire on the date given below.

_____ / /

Agreement expiry date: ____/____/_____

Member signature & date

NOTE: THIS AGREEMENT will also automatically expire at the next Merz AGM and will need to be renegotiated with MTS.

I _____ have gone through the contents of this document with the member and consider they understand the participation requirements and have access to who they are working with.

_____ / /

Membership Officer signature & date