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| **MERZ Change of Policy Form v1 Form Number: #** |
| **Name:** | **Date:** |
| **Type (please circle)** |  1) New policy 2) Modify an existing policy 3) Delete an existing policy |
| **Reasons for suggesting a change of policy:** |
| **New Policy:** |
| **If suggesting a new policy – in what section of the curent policies does the new policy belong?** |

*Approved by MERZ COM meeting 15/12/2014*